11h15-11h35 DS4H Projects' presentations

Anne-Laure Simonelli

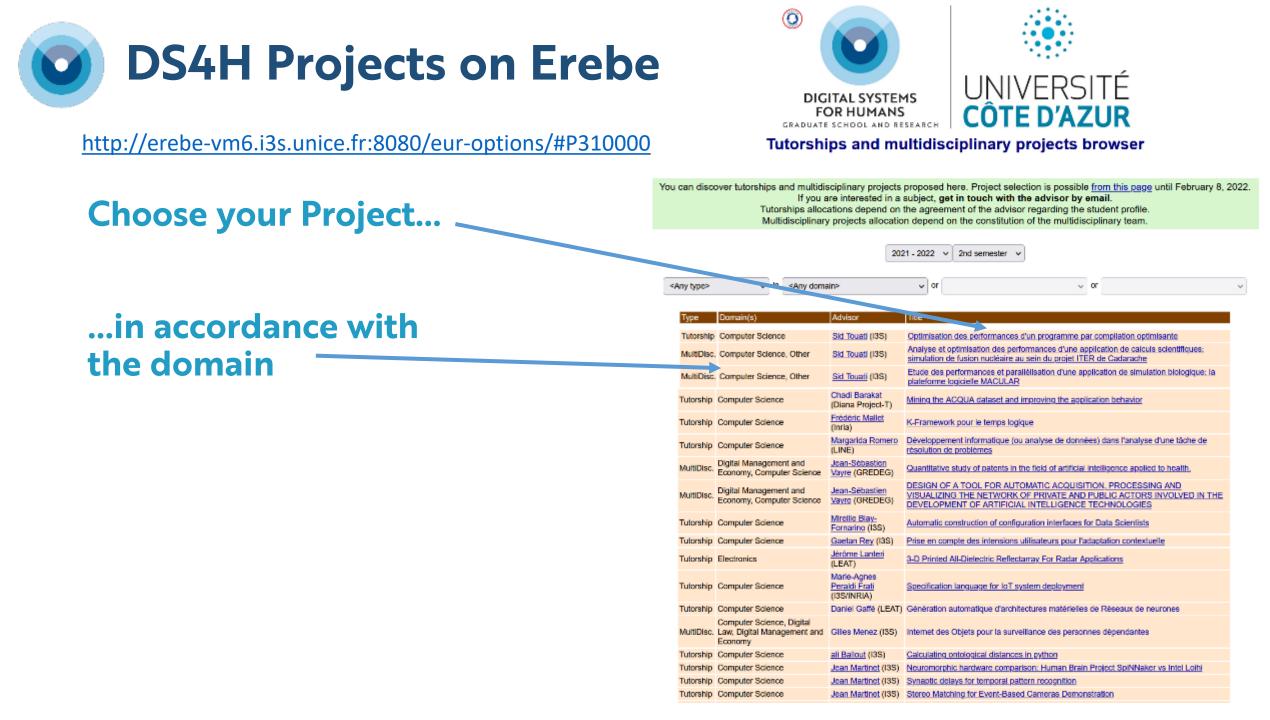




- 3 to 6 ECTS
- One day / week for a minimum of 8 weeks
- + one full week immersion

http://erebe-vm6.i3s.unice.fr:8080/eur-options/#P310000







> Enter your projects' wishes on http://erebe-vm6.i3s.unice.fr:8080/ds4hprojects/ProjectsSelection.html

+ in the mean time get in touch and meet the tutor of the wished projects AL SIMONELLI must be in copy

> The tutor accepts your application and you accept the project? Inform AL SIMONELLI asap

> Wait for the Master's responsible agreement. He/She agrees? Go to Step 2

STEP 2 before mid February

> Proceed to your tutorship agreement

> Send to AL Simonelli the agreed schedule (to be defined between student and tutor) for the Spring semester:

- + one day / week during a minimum of 8 weeks (Fridays from mid Feb until mid April)
- one week immersion (mid April)



Once candidature is accepted and tutorship agreement edited

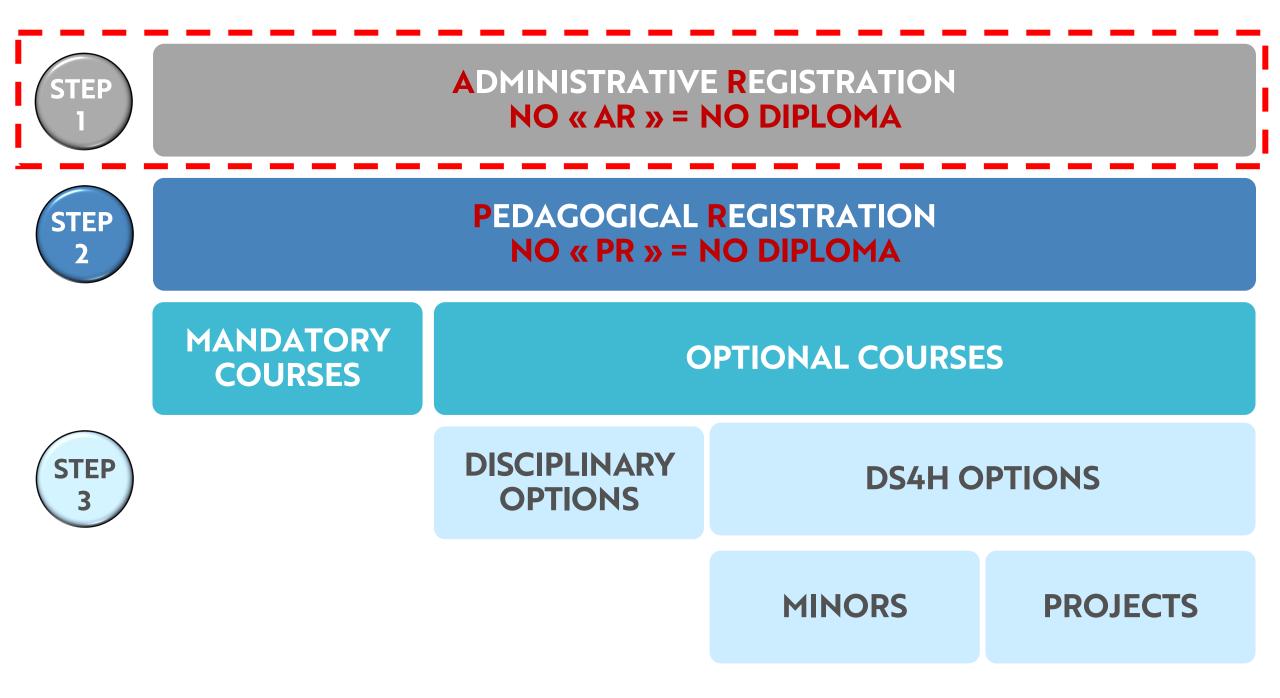
Important dates for conducting a research project during Spring 22:

- Start at the latest Feb 25th
- Mid term meeting 1st week in April
- One week full immersion mid April
- Lecture « become an effective communicator » April 08th
- Deadline written report: April 25th
- Rehearsal oral presentation: April 25th and 26th
- Reflexive session: April 27th
- Final oral presentation: April 29th + May 6th

Any question? Contact anne-laure.simonelli@univ-cotedazur.fr

11h50-12h30 DS4H Options: How to register? Questions









Administrative registration is mandatory for all students and must be completed by now.

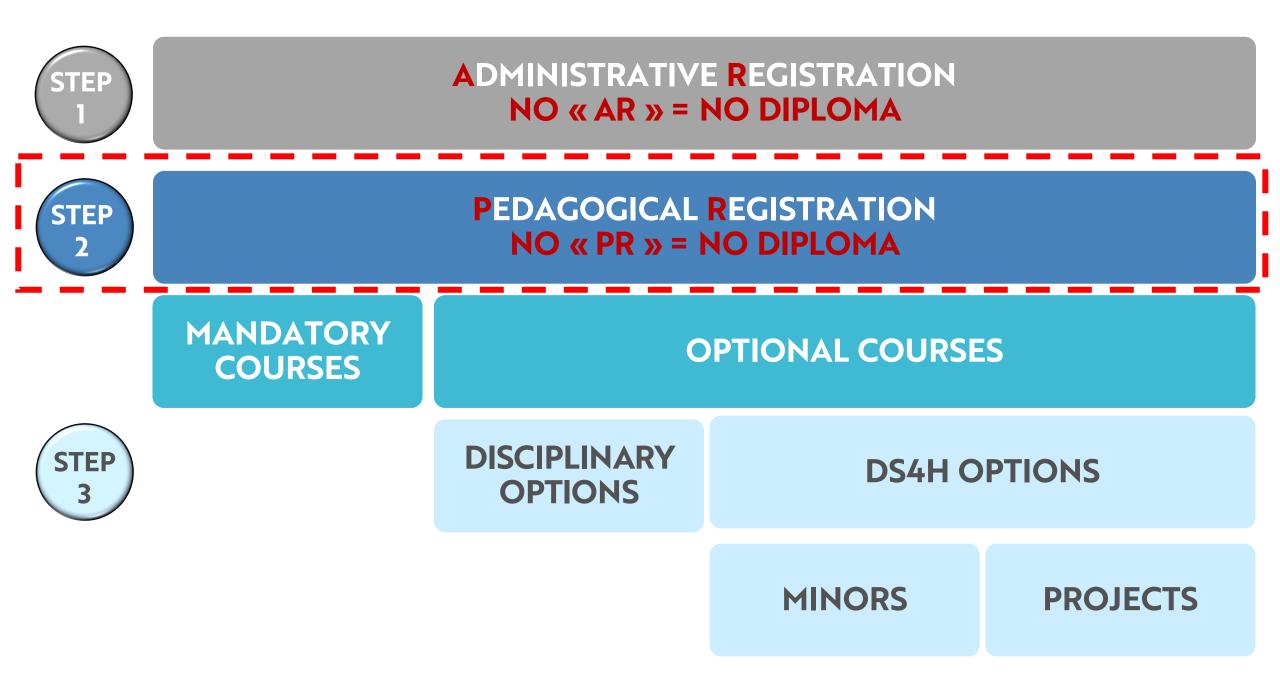
The details of the procedure of your administrative registration were the following:

- ✓ paid the « Student and Campus Life Contribution » (CVEC).
- \checkmark register for administrative procedures and pay your registration fees
- $\checkmark\,$ activate your Sesame account and access your ENT
- ✓ submit your documents on PJWeb
- ✓ edit your school certificate and get your student card

No AR, no student status, so no diploma!

 In order to access all university's digital tools : Moodle, university mailbox (prenom.nom@etu.univ-cotedazur.fr), schedule, WiFi, computer rooms...

> Be very careful. The university mailbox is your official email. We exclusively use it to communicate with you. **Check your @etu address often !**



STEP 2 : Pedagogical Registration

1/ Why do you need to do your Pedagogical Registration (PR)?

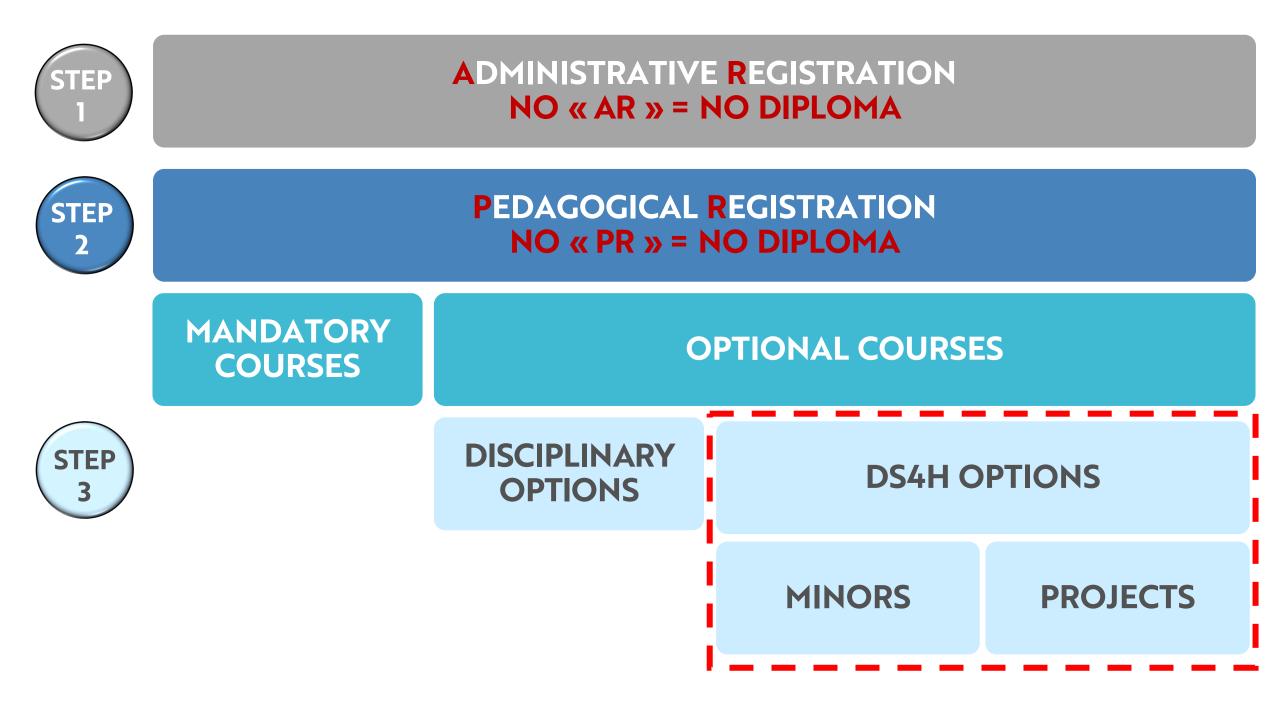
- To register and formalize your choices of optional courses
- To set up your pedagogical contract

No PR, No Diploma!

2/ How to do a PR?

- It must be done every semester
- For disciplinary options, you will have to realize your PR according to the terms that will be communicated by your Master's student affairs department (usually: online with IPWEB via your ENT).
- For DS4H options (minors & projects), let see next slide.





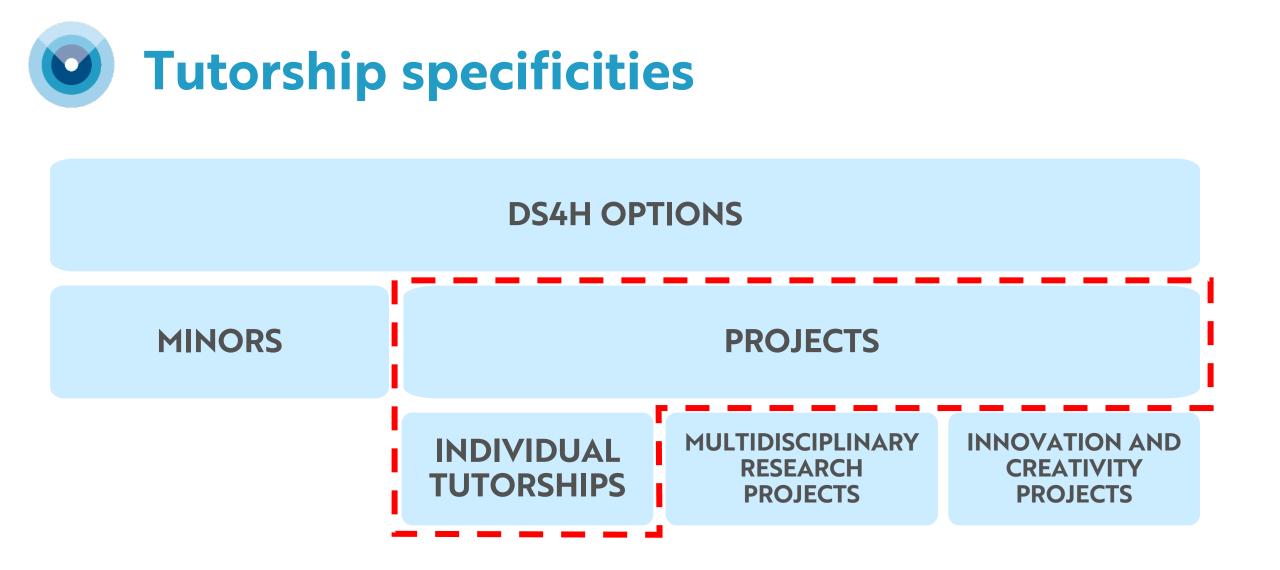




DS4H optional offer specific PR process:

	DS4H PROJECTS	DS4H MINORS		
1	Pre-registration through EREBE*: you express 3 wishes for projects/minors, between February 3 rd and 8 th ! <u>http://ds4h.univ-cotedazur.eu/erebe</u>			
2	The pedagogical team selects and assigns the students to the projects.	Be careful: 1st arrived, 1st served!		
3	For tutorships, it is mandatory to make a tutorship agreement (« Convention de tutorat »).			
4	Registration through IPWEB : you will confirm the project/minors you've been assigned to (no later than weeks 12/13)			
	No PR = no agreement = no grades = adjourned!			

However, I remain at your disposal for any questions. You also have at your disposal via your ENT account a GLPI Student Affairs department assistance platform: <u>http://glpi-form-sco.univ-cotedazur.fr/</u>





To carry out a tutorship (= tutored internship in a laboratory),

- ightarrow The pedagogical team must have validated your subject
- \rightarrow Anne-Laure Simonelli must have formally agreed for you to carry out your tutorship

 \rightarrow You must be in possession of a Tutorship Agreement.

Why do you need a Tutorship Agreement?

The internship agreement defines the <u>mutual commitments</u> of the trainee and the host organization. This contract allows you to set out in writing all the <u>essential points</u> of the internship, but also in terms of: safety, industrial protection, your access to the laboratory, schedule...

Legally, as for an internship, you must be in possession of a tutorship agreement (articles L. 124-1 to L. 124-20 of the Education Code).

No tutorship agreement, no diploma !

Tutorship Agreement: how to proceed?

1. Send an email to me (virginie.valot@univ-cotedazur.fr) and:

ATTACH	SPECIFY
e-mail validation of your application of your training manager (copy Anne-Laure Simonelli)	Dates of your tutorship days : including your immersion period
 3 mandatory documents: Civil liability insurance, covering company internships CPAM certificate Copy of your student card 	Place of tutorship : precise address
	Subject of your tutorship

These elements are mandatory to establish your tutorship agreement !



Tutorship Agreement: how to proceed?

2. Then I transmit your Tutorship Agreement to you for checking and complements:

- → Section "**entrusted activities**" to be completed by your supervisor
- \rightarrow 3 signatures are required before starting your tutorship :
 - Tutor
 - Educational establishment
 - Host organization

3. Once you have obtained all the signatures, all parties get a copy and you can start your tutorship !

No tutorship can be conducted without an agreement or with an incomplete agreement (missing pieces and/or signatures), otherwise you will be ADJOURNED!



Tutorship and Tutorship Agreements

You have at your disposal a guide on DS4H website: "DS4H tutorships and projects 2021-2022".

Please consult it!





Thanks and talk soon!



Deadline for application Deadline for application February 8th Ist artived, 1st servedIII Ist artived, 1st servedIII https://ds4h.univ-cotedazur.eu/erebe

Any question? We can help! ds4h-contact@univ-cotedazur.fr

